

Pitkin County Library
Minutes of the Board of Trustees
August 13, 2025

MINUTES of the Annual meeting of the Pitkin County Library Board of Trustees on August 13, 2025. The meeting was called to order at 12:03 PM in the William R. Dunaway Community Room.

1. Roll Call:

Trustees Present:

- ✓ Pres. John Wilkinson (JW)
- ✓ V.P. Elizabeth Nix (EN)
- ✓ Sec. Anna Lookabill Scott (ALS)
- ✓ Tres. Audrey Ellis (AE)
- ✓ Ashley Connolly (AC)
- ✓ Austine Stitt (AS)

✓ Elizabeth Stewart-Severy (ES-S)

Alternate Present:

✓ Chris Keleher (CK)

Staff Present:

- ✓ Genevieve Smith (GS), PC Librarian
- ✓ Anna Steinberg, Assistant to PC Librarian

2. Approval of Minutes for July 6, 2025

Moved by Austine Stitt 2nd by Elizabeth Stewart-Severy

Passed by the Board, unanimously

3. Public Comment:

- None

4. Trustees Comments & Librarian's Report:

Trustee Comments-

- John Wilkinson commented about the Monday & Friday music performances at the library that have been going on all summer in partnership with the Music Festival. He gave a shout-out to Librarian Nathan for a successful program and would like a letter sent to Alan Fletcher indicating such.
- Anna Lookabill Scott just wanted to remind us all that we are part of the GLAM Industry (Galleries, Libraries, Archives & Museums)

Librarian's Report-

- Library Overhead Charges & Cost Allocation Plan:
 - Indirect costs for Payroll, Finance, IT and Facilities support from PC- see thick packet of all expenses explained from a third party consultant MGT- reviewed under Audrey Elli's presentation.
 - Costs are based on actual costs from the previous year, but they change depending on the services used by the library.

- **Updated Library Privacy & Confidentiality Policy: Second Reading**